



KING'S COLLEGE WIMBLEDON
HO CHI MINH CITY

ADMISSIONS HANDBOOK




VISION

To embody the best of British international education in Vietnam, honouring the ethos and traditions of King's College School, Wimbledon and enabling our pupils to flourish academically, socially, and personally as they prepare to lead lives of purpose and integrity.

MISSION

To provide each pupil with a true education in Mind, Spirit and Heart — going beyond academic excellence to nurture the character and purpose that will empower them to thrive in the world beyond school.

A NOTE *from* THE ADMISSIONS TEAM



The Admissions Department is here to make your journey to King's as clear and supported as possible. From your first enquiry to your child's first day, our team is committed to providing transparent communication, timely guidance, and genuine partnership with every family. We want you to feel informed, respected, and confident at every stage – whatever the outcome.

USEFUL CONTEXT *for families*

BEFORE YOU BEGIN

WHEN TO APPLY

King's College Wimbledon Ho Chi Minh City operates on a **rolling enrolment** basis, following the **Northern Hemisphere academic calendar (August – June/July)**. This means applications can be considered throughout the year, wherever places are available.



FINDING YOUR CHILD'S YEAR GROUP

Year placement at King's follows the UK National Curriculum framework. Your child's year group is determined by their age as of **31st August** of the relevant academic year. The table below gives you the full picture across both upcoming academic years. In some cases, individual consideration may be given based on a child's educational history and readiness — your Admissions Advisor will discuss this with you if relevant.



GRADE / AGE PLACEMENT CHART

SECTION	YEAR / GRADE EQUIVALENT	TYPICAL AGE RANGE	BIRTHDATE RANGE 2026–2027	BIRTHDATE RANGE 2027–2028
EARLY YEARS AND INFANTS	Pre-Nursery (2 yrs)	2–3 years	1 Sept 2023 – 31 Aug 2024	1 Sept 2024 – 31 Aug 2025
	Nursery (3 yrs)	3–4 years	1 Sept 2022 – 31 Aug 2023	1 Sept 2023 – 31 Aug 2024
	Reception / Grade KG1	4–5 years	1 Sept 2021 – 31 Aug 2022	1 Sept 2022 – 31 Aug 2023
	Year 1 / Grade KG2	5–6 years	1 Sept 2020 – 31 Aug 2021	1 Sept 2021 – 31 Aug 2022
	Year 2 / Grade 1	6–7 years	1 Sept 2019 – 31 Aug 2020	1 Sept 2020 – 31 Aug 2021
JUNIOR SCHOOL	Year 3 / Grade 2	7–8 years	1 Sept 2018 – 31 Aug 2019	1 Sept 2019 – 31 Aug 2020
	Year 4 / Grade 3	8–9 years	1 Sept 2017 – 31 Aug 2018	1 Sept 2018 – 31 Aug 2019
	Year 5 / Grade 4	9–10 years	1 Sept 2016 – 31 Aug 2017	1 Sept 2017 – 31 Aug 2018
	Year 6 / Grade 5	10–11 years	1 Sept 2015 – 31 Aug 2016	1 Sept 2016 – 31 Aug 2017
LOWER SCHOOL	Year 7 / Grade 6	11–12 years	1 Sept 2014 – 31 Aug 2015	1 Sept 2015 – 31 Aug 2016
	Year 8 / Grade 7	12–13 years	1 Sept 2013 – 31 Aug 2014	1 Sept 2014 – 31 Aug 2015
MIDDLE SCHOOL	Year 9 / Grade 8	13–14 years	1 Sept 2012 – 31 Aug 2013	1 Sept 2013 – 31 Aug 2014
	Year 10 / Grade 9	14–15 years	REGISTRATION IS NOT CURRENTLY OPEN FOR THESE AGE GROUPS	
	Year 11 / Grade 10	15–16 years		
SIXTH FORM	Year 12 / Grade 11	16–17 years		
	Year 13 / Grade 12	17–18 years		

Your journey to TO KING'S

01

Introduce

YOUR FAMILY

Register your interest through our website or call us at +84 962 651 688.

We will make an appointment for you at your convenience to have an in-person consultation at our School Gallery, a phone consultation or to arrange a Virtual Tour for you.

02

Submit Your

REGISTRATION

The Admissions Team will provide you with a link to open a family account on our school's portal. From there you can complete the Registration Form and upload initial required documents before the assessment step.

04

Assessment and

INTERVIEW

Assessments are age-appropriate and help the school understand how each pupil thinks, communicates and engages with learning. The pupil interview gives each child the opportunity to meet a member of our academic staff in a friendly and supportive environment. See our Assessment Guide for what to expect.

03

Assessment

SCHEDULING

Once your registration is completed, an Advisory Fee of VND 5,000,000 should be paid before the assessment is scheduled. You can book assessment slots on the system or our Admissions Team will be in touch to find a session time that suits your family schedule.

Continued →

05

Assessment

OUTCOME

You will receive your child's assessment outcome within 5 working days of the assessment date. You will be guided to submit additional documents, sign a Goodwill Agreement, complete the payment of the Processing Fee and a Goodwill Pledge to move forward.

06

Join

THE KING'S COMMUNITY

Once all steps are completed, we will warmly welcome you into the King's HCMC Community as a part of the school's founding story - one that will be recognised and honoured by King's HCMC for generations to come.



STEP 01

INTRODUCE YOUR FAMILY

Getting to know King's is the natural first step, and there are several ways to do it. You can register your interest directly through our website, or simply call us at +84 962 651 688 and a member of our Admissions Team will be happy to speak with you. From there, we will arrange a time that suits your family for whichever format works best for you — an in-person consultation at our School Gallery, a phone consultation, or a Virtual Tour.

This first conversation is not an assessment or a formal step — it is simply an opportunity for us to understand your family's situation, answer your questions honestly, and help you decide whether King's is the right fit for your child.



STEP 02

SUBMIT YOUR REGISTRATION

Once your family is ready to move forward, the Admissions Team will provide you with a link to open your family account on our school portal. From there, you will complete the Registration Form online and upload your initial supporting documents. Your Admissions Manager will be available to guide you through this process and answer any questions along the way.



Documents Required for Registration

PRIOR TO THE ASSESSMENT STEP, APPLICANTS NEED TO SUBMIT

- Completed KCW HCMC Registration Form on School's portal
- Copies of child's Passport / For Vietnamese – Identity Card or Passport and Birth Certificate
- Last two years of School Reports (if not in English – translated and notarised or stamped).
- Specialist reports (Learning Support; Physical; Psychological or other behavioural needs that require special adjustments - if applicable) with certified translations **if applicable**.
- Standardised Assessment result in the last 12 months (if available, e.g., MAP).

! A Note for Families Applying to Pre-Nursery (2-year-olds)

Children entering Pre-Nursery are required to be either fully toilet trained or actively in the process of toilet training at home prior to their start date. While Pull-Ups are permitted, the School does not provide nappy-changing facilities in the classroom environment. Our teachers will work in partnership with parents to maintain a consistent toilet training routine throughout the school day.

This is about creating a comfortable, dignified experience for all the children in the group — and keeping your child's progress consistent between home and school. Our teachers are warm and experienced in supporting families through this stage, and we will always communicate openly with you.

STEP 03

ASSESSMENT SCHEDULING

Once your registration is complete, an **Advisory Fee of VND 5,000,000 per pupil** is required before your child's assessment can be scheduled. This fee is non-refundable and covers the administration of the application and the delivery of all assessments. The Accounting Department will provide bank transfer details for payment.

After payment is confirmed, you may book your preferred assessment slot directly through the portal, or our Admissions Team will reach out to find a session time that works for your family's schedule. Assessment groups run with a limited number of children for pre-scheduled slots, so we recommend confirming your slot promptly to secure a time that suits you best.



STEP 04

ASSESSMENT AND INTERVIEW

Assessments at King's are designed to be age-appropriate, low-pressure, and genuinely informative — for us as much as for you. Our goal is to understand how your child thinks, communicates, and engages with learning so that, if they join us, we are already equipped to support them well from the very first day.

Pupils registering interest in 2026 will undertake the assessment for the corresponding year level for the 2026–2027 academic year.

Assessment Format by Year Group

PRE-NURSERY THROUGH YEAR 2

An observation session and parent consultation. At this age, the most valuable insight comes from watching a child play, explore, and interact naturally. Parents are an essential part of this conversation.

STEP 04

ASSESSMENT AND INTERVIEW

YEAR 3 THROUGH YEAR 13

- **CAT4 Cognitive Ability Assessment** - a widely used tool that measures reasoning and thinking skills, rather than what a child has been taught. It is used by leading schools globally precisely because it shows potential, not just prior learning.
- **Password English Proficiency Assessment** - evaluates your child's current English language skills across key areas (applicable for Year 5 and above).
- **Pupil Interview** - a friendly conversation with a member of our academic staff, giving your child a chance to be seen as a whole person.
- **Parent Consultation** - an opportunity for the School and family to ask questions of each other in a supportive, open setting.

Pupils with Additional Needs

We take each case of pupils with special needs seriously and thoughtfully, and we are honest with families about what we can and cannot offer. Where relevant, enrolment will involve:

- Consideration of whether the school environment is suitable for the pupil's learning, physical, and social-emotional needs.
- Confirmation that the required support services are available.
- A consultation and interview with the Head of School or the Head of Inclusion.
- Where there is a diagnosed or suspected condition, a formal external assessment by a Psychologist or Medical Professional may be required.

STEP 05

ASSESSMENT OUTCOME

You will receive your child's assessment outcome within **5 working days** of the assessment date.

Where your child's assessment outcomes indicate that they currently meet the requirements for your child's particular level, you will be guided to submit additional documents, sign a Goodwill Agreement, complete the payment of the Processing Fee and a Goodwill Pledge to move forward.

ADDITIONAL DOCUMENTS

- Recent passport-sized photograph of the child (4x6 cm).
- Copies of parent/guardian ID or Passport.
- Signed King's HCMC Parent Enrolment Consent Form.
- **Vaccination Records** - Families are required to provide up-to-date immunisation documentation, which will be securely maintained by the School's Medical Clinic. In the event of an outbreak of a communicable disease, the School may review vaccination status, and implement appropriate health and safety measures in accordance with international medical guidance and applicable local health regulations.
- **Guardian Registration Form** (if applicable).
- **King's Reference Form** from your child's most recent school in 2027 and **School Report of SY2026-2027** (to be submitted at the time parents receive it).

! A note on why we ask for school reports and reference letters

These documents give our academic team a fuller picture of your child — not just test scores, but how they engage, how they learn, and where they shine. This context helps us plan the right level of support and the right welcome from day one.

• **Processing Fee**

- Pre-Nursery through Year 2 VND 30,000,000
- Year 3 through Year 13 VND 70,000,000

• **Goodwill Pledge** VND 45,000,000



STEP 06

JOIN THE KING'S COMMUNITY

Once all steps are completed, we will warmly welcome you into the King's HCMC Community as a part of the school's founding story.





SCHOOL CAMPUS

The Global City, Binh Trung Ward, HCMC

SCHOOL GALLERY

179 Vo Nguyen Giap, An Khanh Ward, HCMC



admissions@kingshcmc.edu.vn



+84 962 651 688



www.kingshcmc.edu.vn

Disclaimer: the information in this prospectus is current but may change without prior notice as required by the relevant authorities, while always adhering to the standards of King's College School, Wimbledon. Please contact the school directly for the latest information.